

## Cardiff Capital Region City Deal

### Joint Cabinet

### Minutes

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**JOINT CABINET: 17 MARCH 2017**

**VENUE: TY DYSGU, NANTGARW**

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**Present:**

Cllr Andrew Morgan, Leader (Chair)	-	Rhondda Cynon Taf Council
Chris Bradshaw, Chief Exec	-	Rhondda Cynon Taf Council
Cllr Jim McIlwee, Deputy Leader	-	Blaenau Gwent Council
Stephen Gillingham, Chief Exec	-	Blaenau Gwent Council
Cllr Huw David, Leader	-	Bridgend Council
Darren Mephram, Chief Exec	-	Bridgend Council
Chris Burns, Chief Exec	-	Caerphilly Council
Cllr David Poole	-	Caerphilly Council
Christina Harry?	-	Caerphilly Council
Cllr Ramesh Patel	-	Cardiff Council
Paul Orders, Chief Exec	-	Cardiff Council
Cllr Brendan Toomey, Leader	-	Merthyr Council
Gareth Chapman, Chief Exec	-	Merthyr Council
Paul Matthews, Chief Exec	-	Monmouthshire Council
Cllr Debbie Wilcox, Leader	-	Newport Council
Will Godfrey, Chief Exec	-	Newport Council
Cllr Anthony Hunt, Leader	-	Torfaen Council
Alison Ward, Chief Exec	-	Torfaen Council
Rob Thomas, Chief Exec	-	Vale of Glamorgan
Sheila Davies	-	City Deal

**Officers:**

Sian Workman	-	City Deal
John Duddridge	-	City Deal

## 1. Chairperson

It was proposed by Councillor B Toomey that Councillor Andrew Morgan be nominated as Chair. This was seconded by Councillor Debbie Wilcox.

**RESOLVED** – that Councillor Andrew Morgan be elected as Chair of the Cardiff Capital Region City Deal Joint Cabinet.

## 2. Welcome and Apologies for Absence

The Chair welcomed those present to the first meeting of the Joint Cabinet and the following apologies were received;

Councillors Neil Moore, Peter Fox, Keith Reynolds and Phil Bale.

## 3. Declarations of Interest

No declarations of interest were received.

## 4. Report on the Accountable Body Arrangements

The Joint Cabinet received a report providing an update on the role of the Accountable Body, role of the Project Management Office, the associated resource implications and the requirements for governance of the Cardiff Capital region. It was proposed that recommendation C be supplemented to make explicit that the proposed delegation to the Programme Director included authority to implement the Early Project Development & Support budget provision in respect of initial project investment appraisals, as referred to in paragraph 52 of the report.

**RESOLVED:** that

- a) the arrangements made for the City of Cardiff Council to deliver the Accountable Body functions as set out in this report are approved.
- b) the 2017/18 Budget Plan and Cardiff Capital Region Joint Cabinet 5 year summary budget as outlined in this report to cover the activities of the Programme Management Office and the Accountable Body are approved.
- c) Authority is delegated to the Programme Director and the Section 151 Officer of the City of Cardiff Council to implement the budget approved in recommendation b) above in respect of the Regional Office and Accountable Body respectively and in consultation with the lead Chief Executive for Cardiff Capital Region City Deal. The delegation to the Programme Director to include authority to implement the Early Project Development Support budget provision in respect of initial project investment appraisals.

- d) up to 3% of the Wider Investment Fund (over a 20 year period) be set-aside to fund the costs and contributions associated with a range of Regional Bodies and to meet the costs of Programme Development and Support, subject to Welsh Government funding terms and conditions.
- e) the Governance Protocol, attached in Appendix 1 is approved.

## 5. Report on the Transition Plan 2017/18

The Joint Cabinet considered a report detailing the scope, tasks and activities to efficiently address the requirement of the Joint Working Agreement ('JWA') in relation to the delivery of the Cardiff Capital Region City Deal. The report details a programme of works to meet the requirements. Discussion was had highlighting that the JWA makes provision for the preparation of a Joint Working Agreement Business Plan (as defined in the JWA), which is to be submitted to each Council for approval. The desire was expressed for this element of work to be progressed as quickly as was practicable and this be noted in the resolution.

**RESOLVED:** that

- a) The scope of the Transition Plan as detailed in 7a) to 7k) is approved,
- b) the recommendations as detailed in 8.1) to 8.15) are approved and
- c) the preparation of the Joint Working Agreement Business Plan, which is to be submitted to each Council for approval, be progressed as quickly as is practicable

## 6. Report on the Terms of Reference for the Programme Board

The Joint Cabinet considered a report detailing the purpose and functions of the Cardiff Capital Region Programme Board, the report also set out the terms of reference of Programme Board.

**RESOLVED:** that the Cardiff Capital Region Programme Board be established with the Terms of Reference detailed in Appendix 1 to the report.